

FORM "DD-5"
**APPLICATION FORM FOR PREMISES LICENCE IN RESPECT OF CYBER CAFE OR
SIMILAR ESTABLISHMENT**



From :- M/s _____

Date :-

To,
The Commissioner of Police
Desk – X (Hotel Branch),
Brihan Mumbai

Subject :- Application for the grant of Premises Licence for Cyber Cafe or similar establishment providing services of internet / internet connectivity in a public place.

Sir,

I/ we th undersigned
Shri/Smt/kum _____ owner(s) of Cyber Cafe/ Computer
and / or Virtual Reality Game (as defined under section 2(9) of Mumbai Police Act-
1951, definition of place of public amusement) by name M/s.
_____ would like to apply for grant of Premises Licence
at the following addressed. The place belongs to me/ us taken on rent is on lease/
leave and licence.

Details are as follows (if more than one applicant details of each applicant be provided) :-

1. Full name of Applicant : _____
(Extended initials)
2. Occupation : _____
3. Parentage : _____
(Fathers/ Husband Name)
4. Age (Date of Birth) : _____
5. Nationality : _____

6. E-Mail Address of the owner : _____
7. (a) Full Name and address of the Cyber Cafe / Establishment : _____
- (b) Telephone No. : _____
- (c) Fax No. : _____
- (d) Email Address of the Cyber Cafe, : _____
- (e) How many branches / outlets existing, give details as per this form. (use separate sheet if required) : _____
- (f) Approximate area of the premises : _____
- (g) Number of Terminal proposed : _____
8. (a) Whether premises are owned, leased rented or taken on leave and license by applicant - owner? (Specify) : _____
- (b) If on rental, lease or leave and license period of tenancy/ lease / licence : _____
9. (a) Whether any other name is used for the establishment. If so, give details : _____
- (b) Whether applied in the past for similar licence. If so, give details. : _____

10. All telephone numbers at : _____
the cyber cafe with name
and address of the
telephone subscriber (use
separate sheet, if required)
11. Name and address of : _____
conductor or operator of
Cyber Cafe if other than
applicant owner.
12. Copies of documents bearing signature of the applicant which is to be attached
with this application (whichever is applicable according to each activity) :-
1. Shops & Establishment Licence
 2. Copy of partnership deed, if partnership firm.
 3. Rent Receipt, if the place is on rent/lease.
 4. Bill of fire fighting equipment of current year.
 5. Ownership documents, if the premises is owned by the applicant.
 6. NOC from the landlord or Society if the premises are residential
 7. Name, address and other details of manager / conductor, employees to be
provided separately on the firm's letter head.
 8. If establishment is a Company, copy of Memorandum of Articles.
 9. Copy of the resolution under which applicant is authorised to sign and
obtained the above licence from the Licensing Authority.
 10. Copy of the current bill of payment made to ISP must be attached with the
application.
 11. No Licensee shall have any claim of whatsoever nature against my
Government or Non-Government authority, on the basis of the Cyber Cafe
Licence issued by Police under Cyber Cafe Licensing Rules.

If any other documents are required the same will be submitted as soon as we
are informed. Copies of above document are attached herewith.

It is requested that necessary licence may kindly be granted. I will abide the
conditions of the licence.

Hoping you would do the needful at the earliest and oblige.

Thanking you,

Yours faithfully

(Full Name &
Signature)